



QUOTATION

No. ASDMA/81/2017/146

Dated: 6TH March, 2018

Assam State Disaster Management Authority is planning to print 1000 copies of the “**Compendium of Innovative solutions for DRR- IDDR, 2017 way forward**”. Therefore, quotation is invited from Registered Govt. Approved Printers affixing Rs. 8.25 court fee stamp for printing of the aforementioned compendium as per specifications and criteria mentioned below-

Specifications:-

Sl. No.	ITEMS	SPECIFICATION
1	“Compendium of Innovative solutions for DRR- IDDR, 2017 way forward”	<ul style="list-style-type: none">• 29.3 cm X 18.1 cm• Paper for Text: 130 GSM• Paper for Cover 170 GSM• Matte Finish paper• Multicolour printing• Binding• 38pages (approx.)

Terms of Reference:

1. The rate of per unit of the items must be quoted.
2. The Rates must be inclusive of GST Charges and other applicable taxes. (If any).
3. One Sample of the paper with colour printing on one side in the above mentioned GSM, must be sent along with the rates.
4. The Tender Evaluation Committee is not bound to accept the lowest rate.
5. The materials should be supplied within 3 days from the date of work order.
6. The rates are to be quoted in figures as well as in words.
7. Certified copy of Government Certificate for Approved printers, PAN card issued by Income Tax Department/GST registration Certificate in Assam must be submitted with the quotation.
8. The undersigned reserves the right to reject a part or the whole of quotation without assigning any reason thereof.
9. **The sealed envelope containing quotation should be super scribed “Quotation for Printing- Compendium of Innovative solutions for DRR- IDDR, 2017 way forward”**
10. The quotations must be submitted on or before **12th March, 2018 at 12 Noon**. The Authority is not bound to accept the lowest quoted rate.

Sd/-

(Rajesh Prasad, IAS)
Chief Executive Officer
Assam State Disaster Management Authority
Ancillary Block, Assam Secretariat, Dispur