

M. R. Debra

Annexure-11

MINUTES OF THE 2nd QUARTER MEETING OF THE “STATE SCHOOL SAFETY ADVISORY COMMITTEE (S-SSAC)” FOR MONITORING IMPLEMENTATION OF NSSP IN THE STATE HELD ON 23rd AUGUST, 2018 AT 03:00PM AT ASSAM STATE DISASTER MANAGEMENT AUTHORITY (ASDMA) CONFERENCE HALL.

- A. The 2nd meeting of the State-School Safety Advisory Committee was held under the Chairmanship of Shri. Samsher Singh, Secretary, Secondary Education, Govt. of Assam. Shri. FazlulHaqueChowdhury, Jt. Secretary, Secondary Education was also present in the meeting. The meeting was convened by Smti. Meenakshi Das Nath, Jt. Secretary & State Project Co-ordinator, ASDMA.
- B. The stakeholders present in the meeting were from Health department, Elementary & Secondary Education, Disaster Management, Fire & Emergency Services, UNICEF, Red Cross Society etc. List of stakeholders present in the meeting are at – (ANNEXURE-A).
- C. The Chairman took detailed review on the implementation of Minutes of the 1st State School Safety Advisory and Time Bound Action Plan in the meeting and expressed his concern on the strict implementation of the matter.
- D. ASDMA highlighted the issue of non-receipt of 2nd Quarter compliance report from the Education department as well as requested for error free submission of the same at the earliest. The other discussions and key resolutions taken during the meeting are as below-
1. Standard Operating Procedure for National School Safety Policy (NSSP) Quarterly Compliance report will be followed strictly. (ANNEXURE-B)
 2. Director Secondary Education and Elementary education as well as SSA/RMSA will notify nodal officers for National School Safety Policy matters, who will be responsible for dealing with Disaster Management Matters as well as National School Safety policy matters of NDMA.
 3. An official group in social media platform (WhatsApp) for matters relating to “National School Safety Project” will be opened under supervision of the respective Directorate Offices of Elementary & Secondary Education, Assam for ensuring inclusion of all the stakeholders in the group like the members of S-SSAC, nodal officers of the District, Directorate, SSA/RMSA, State Nodal Officer etc.
 4. State Level programmers of the SSA / RMSA will be appointed to look after Database of School safety quarterly compliance report.
 5. State Fire & Emergency Services will direct the District Level Fire Safety Offices to conduct safety audits in schools as per norms and submit compiled reports to ASDMA during 3rd meeting of State-SSAC.
 6. Schools will observe “School Safety day” on 1st Monday of every month and District Nodal Officer (Elementary / Secondary Education Departments) will send reports with photographs to the respective Directorate of Elementary / Secondary Education.
 7. Chairman approved the suggestions of the UNICEF that the Meetings of the District School Safety Advisory Committee (DSSAC) should be convened on every quarter to review school safety initiatives in the district and must try to generate awareness amongst its members on their tasks and responsibilities regarding NSSP guidelines.
 8. Deputy Commissioner (Chairman, DSSAC) will convene the 2nd quarter DSSAC Meeting on NSSP at District Level and convey all the decisions & actions taken in the meeting to the State Govt. by the 3rd week of September 2018.

9. Circle Officer/BDO to be appointed as "Advisor" to the B-SSAC.
10. SSA/RMSA will facilitate the collection of data for the ASDMA/Education department as per format developed by ASDMA (UDISE in DM) in their ongoing UDISE exercise (offline), until further instruction is received from MHRD. In the meantime the matter will be placed in the SEC meeting of ASDMA for approval of Chairman, SEC. Education department will coordinate with the ASDMA in this regard.

(ANNEXURE C) Inclusion of DM format in UDISE.

11. SSA/RMSA will extend all co-operations for smooth implementation of National School Safety Policy in Assam.
12. It was decided that the DIET lecturers will be trained on NSSP matters by ASDMA at the State Level. ASDMA will create a pool of "Master trainers" for district level implementation of NSSP policy. The "Master Trainers" of DIETs will train up School Focal Point Teachers etc. in the district. SCERT will extend all co-operations in this regard to ASDMA and send resource materials for all trainings on NSSP to their Basic Training Centre/Institutes situated in the District.

This decision will modify "**sub-activities**" under point no. C (7)-"**Capacity Building for School safety**" as envisaged in "**Time Bound Action Plan**" at **Annexure-D**. The required modifications will be communicated to the Districts by PO (DM), Education with approval of Chairperson (S-SSAC) by end of 3rd quarter and subsequently to NDMA.

13. Chairman, S-SSAC directed that strict actions will be taken against the Principals/Headmasters of "School Safety Non-Compliant schools" whereas S-SSAC will chalk out possibilities of rewarding "School Safety Compliant Districts".
14. Based on presentation on Media Plan in S-SSAC by Project Officer (Awareness Generation), Chairman directed ASDMA to submit a proposal on the proposed Media Plan on NSSP to the Education Department. Education department will ensure effective implementation of the proposed "Media Plan" in the districts.
15. Both the Directorates of Education (Elementary & Secondary) will organize training and awareness camp with District Nodal Officer in coordination with ASDMA, Assam for effective implementation National School Safety Policy in Assam.

The meeting ended with a Vote of Thanks from the chair.

sd/- Shri Preetom Saikia, IAS
Commissioner & Secretary to the Govt. of Assam
Elementary & Secondary Education Departments

Memo No.ASE.261/2014/571-A

Dated Dispur the 7th September, 2018

Copy to:

1. Mission Director, Rashtriya Madhyamik Shiksha Abhiyan (RMSA), Assam, Kahilipara, Guwahati-19
2. Mission Director, Sarba Shiksha Abhiyan (SSA), Assam, Kahilipara, Guwahati-19
3. Smti Meerakshi Nath Das, Joint Secretary & State Project Co-ordinator (SPC), Assam State Disaster Management Authority (ASDMA), Ancillary Block, Assam Secretariat, Dispur, Guwahati-6. She is requested kindly to take necessary steps to forward the minutes of the 2nd Meeting of the State School Safety Advisory Committee (S-SSAC) to all the Stakeholders.
4. Director of Elementary Education, Assam, Kahilipara, Guwahati-19
5. Director of Secondary Education, Assam, Kahilipara, Guwahati-19
6. Director, SCERT Assam, Kahilipara, Guwahati-19
7. PS to Commissioner & Secretary to the Govt. of Assam, Elementary & Secondary Education Department, Dispur for kind appraisal of Commissioner & Secretary.
8. PS to Secretary to the Govt. of Assam, Secondary Education Department, Dispur for kind appraisal Secretary.

By order etc.,

Joint Secretary to the Govt. of Assam
Secondary Education Department

O/o the Assam State Disaster
Management Authority,
Dispur, Guwahati-06

Dy. No. 3774

Date 15-9-18

ANNEXURE-A**2nd Quarter Meeting of State School Safety Advisory Committee (S-SSAC)****Date : 23rd August, 2018****Venue : ASDMA Conference Hall**

Sl. No.	Name	Designation & Department	Contact No.
1	Shri Shamsher Singh, IAS	Secretary, Secondary Education Department	94350 36314
2	Shri F.H. Choudhury, ACS	Joint Secretary, Secondary Education Department	96784 81725
3	Smti Meenakshi Das Nath, ACS	Joint Secretary, Revenue & DM Department & SPC, ASDMA	70860 19494
4	Dr. Apala Brahma	Joint Director, SCERT Assam	98640 34083
5	Shri Titu Gogoi	Deputy Director, Elementary Education, Assam	94016 27644
6	Shri Joy Ram Hazarika	Assistant Director of Secondary Education, Assam	70028 11736
7	Shri Bishnu Ram Das	Deputy Director, F&ES, Guwahati	94353 94690
8	Shri Lakshmi Kt. Boro	L.F.M., F & ES, Assam, Guwahati	98540 52747
9	Shri Anand P. Kanoo	State Consultant (P&R CCA), UNICEF, Assam	94011 20454
10	Shri Romen Das	Planning Coordinator, RMSA Assam	98640 65738
11	Shri Ravindra Kumar Mishra	State Consultant, (TE), UNICEF at SCERT Assam	84730 52472
12	Smti. Mridusmita Borah	Project Officer (DRR)	86387 72863
13	Shri Laba Kumar Sarma	DMO, Indian Red Cross Society, ASB	70020 90745
	Shri Rituraj Kaushik	Indian Red Cross Society, Assam State Branch	97070 21443
14	Shri Hiranya Prasad Bairagi	P.O. (DM), Elementary Education	70862 92525
15	Smti. Navaneeta Gogoi	Jr.A.A., Secondary Education Department	98642 20679